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Internal Regulations

Czech Academy of Sciences

Guideline No. 17 of the Academy Council of the Czech Academy of Sciences

dated 5 October 2021

amending the Guideline of the Academy Council of the CAS No. 15/2019, on the Support for International Cooperation at the Research Institutes of the Czech Academy of Sciences

Guideline distributed on 20 October 2021

FULL WORDING

Guideline No. 15/2019 of the Academy Council of the Czech Academy of Sciences from 26 November 2019

on the Support for International Cooperation at the Research Institutes of the Czech Academy of Sciences, as subsequently amended

Amendment:
Guideline No. 17/2021

CHAPTER I

General Provisions

Section 1

Fundamental Provisions

- (1) This Guideline regulates the support for international cooperation at the research institutes of the Czech Academy of Sciences (hereinafter referred to as “CAS”) with international partner organisations (hereinafter referred to as “international cooperation”).
- (2) The goal of the international cooperation is to contribute to the internationalization of CAS research institutes (hereinafter referred to as “institutes”) and to provide opportunities for establishing or intensifying any scientific collaboration, including the involvement of early career researchers and postgraduate students.

Section 2

The International Cooperation Programme

- (1) The support of international cooperation will be implemented through international cooperation programmes, which define the form and conditions for any such cooperation (hereinafter referred to as an “international cooperation programme”).
- (2) An international cooperation programme means any activities of the institutes, which have been approved by the Academy Council of the CAS and which have been selected on the basis of a CAS announcement.
The CAS announcement is generally implemented on the basis of bilateral or multilateral agreements concluded by the CAS (hereinafter referred to as “announcement”).
- (3) The international cooperation programmes include:
 - a) the Mobility Plus programme,
 - b) the mobility projects programme,
 - c) the programmes within the framework of ERA-NET projects and similar,
 - d) any other international cooperation programmes announced by the CAS.

Section 3

A Proposal for Inclusion in an International Cooperation Programme

- (1) A proposal for inclusion in an international cooperation programme (hereinafter referred to as “proposal”) will be submitted by the director of an institute.
- (2) The proposal will include the information stated in the announcement.

Section 4

Discussion of the Proposals

- (1) The proposals will be discussed by an expert committee consisting of members of the CAS International Affairs Council or members appointed by the Academy Council of the CAS (hereinafter referred to as the “Committee”).
- (2) The method for the evaluation of proposals will be stated in the announcement.
- (3) The member of the Academy Council responsible for the coordination and conceptual matters regarding CAS international cooperation will submit the proposals to the Academy Council.
- (4) Once the Academy Council has discussed the proposals, the institutes will receive information as to whether or not the proposal has been approved by the Academy Council.

CHAPTER II

Terms and Conditions of Financing

Section 5

- (1) The international cooperation programme will be supported with a grant (hereinafter referred to as a “grant”).
- (2) Grants will be provided to the institute in accordance with the Guideline of the Academy Council of the CAS on grants provided by the Czech Academy of Sciences.¹
- (3) The specification of the costs that the grant can be used to cover, or the limits for specific costs, will be stated in the call for the grant application.
- (4) The grant cannot be transferred to a foreign partner organisation.

CHAPTER III

Evaluation

Section 6

Activity Report

- (1) The director of the institute shall submit a progress report and/or a final report on the completion of the activities of the international cooperation program. The progress report will be submitted within 30 days of the end of the calendar year and the final report will be submitted within 30 days after the completion of the programme’s activities, unless otherwise specified.

¹ Guideline of the Academy Council of the CAS No. 5/2021 on Grants Provided by the Czech Academy of Sciences.

- (2) The reports will be evaluated by the CAS International Affairs Council according to the following criteria, unless the Academy Council decides otherwise:
 - a) the quality of the achieved outcomes and outputs,
 - b) the fulfilment of the international cooperation programme's objectives.
- (3) The report on the use of the grant finances during the past period shall be submitted by the director of the institute in the manner and within the time limit specified in the grant approval decision.
- (4) The Academy Council will discuss the annual evaluation reports based on:
 - a) the reports mentioned in subsection (1) prepared by the Commission,
 - b) the report mentioned in subsection (3).

Section 7

General Provisions

- (1) Proposals, reports or other documents will be submitted via the CAS Head Office information system, unless otherwise specified. The deadlines are set by the appropriate body of the CAS.
- (2) The institutes will state the name of the Czech Academy of Sciences in all their outputs created within the international cooperation programme.

Section 8

Repealing Provision

The Guideline of the Academy Council of the Czech Academy of Sciences No. 11/2017 on Support for the International Cooperation of the Research Teams at CAS Institutes has been repealed.

Section 9

Effect

This Guideline comes into effect on 1 January 2022.

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